

## Kingston Chase HOA Database Information Sheet

The following information is required by the Association for mailing the Kingston Chase newsletter (the *Crier*), billing purposes, admission to the pool (with photo of all residents), and publication of the Kingston Chase directory. It will not be used for any other purpose.

*Please return this form to [info@kchoa.org](mailto:info@kchoa.org) or:  
KCHOA, PO Box 332, Herndon, VA 20172.*

**LOT #:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Street Address: \_\_\_\_\_

Main Tenant's Full Name: \_\_\_\_\_

Co-Tenant's Full Name: \_\_\_\_\_

Main Phone Number: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_

A recent picture of all residents is enclosed, with names and lot number on the back.

Please list all other current or anticipated occupants of this lot, including all children:

Occupant Full Name: \_\_\_\_\_

Occupant Full Name: \_\_\_\_\_

Occupant Full Name: \_\_\_\_\_

Occupant Full Name: \_\_\_\_\_

I do not wish my phone numbers to be included in the KCHOA Directory.

I do not wish my children's names to be included in the KCHOA Directory.

\_\_\_\_\_  
Email Address: \_\_\_\_\_

Please check the boxes below to sign up for email updates from:

KCHOA Neighborhood Watch (crime and safety).

KCHOA general information (community events, speakers and deadlines).

KCHOA newsletter (the *Crier*) in electronic format only (except December issue).

\_\_\_\_\_  
*If you are not the owner of this lot, then please complete the following:*

Owner's Full Name: \_\_\_\_\_

Owner's Telephone Number: \_\_\_\_\_

Owner's Full Address: \_\_\_\_\_

\_\_\_\_\_